SUPPLEMENTAL MATERIAL JANUARY 12, 2005 CITY COMMISSION MEETING

SUPPLEMENTAL MATERIAL

C7 - Resolutions

C7P A Resolution Accepting The Recommendation Of The City Manager Pertaining To The Ranking Of Firms Pursuant To Request For Proposals (RFP) No. 45-03/04 Claim Administration Services For The City Of Miami Beach Self-Insured Workers' Compensation Program; Authorizing The Administration To Enter Into Negotiations With The Top Ranked Firm Of Johns Eastern Company, Inc.; And Further Authorizing The Mayor And City Clerk To Execute An Agreement Upon The Completion Of Successful Negotiations By The Administration.

(Human Resources/Risk Management)
(Resolution)

R7 - Resolutions

R7C A Resolution Approving Final Payment To The Firm Of Spillis Candela DMJM, In The Amount Of \$19,335, For Completion Of Consulting Services On The Bass Museum Expansion And Renovation Project. <u>Joint City Commission and Redevelopment Agency</u>
(Capital Improvement Projects)

(Resolution)

A Resolution Accepting The Recommendation Of The City Manager Pertaining To The Ranking Of Firms Pursuant To Request For Proposals (RFP) No. 34-03/04 To Manage And Operate The Valet Parking Services At The Miami Beach Convention Center, Jackie Gleason Theater Of The Performing Arts, And Other City Properties, As May Be Required; Authorizing The Administration To Enter Into Negotiations With The Top Ranked Firm Of Selig Parking, Inc., D/B/A AAA Parking; And Should The Administration Not Be Able To Negotiate An Agreement With The Top-Ranked Firm, Authorizing The Administration Not Be Able To Negotiate With The Second-Ranked Firm, Authorizing The Administration To Negotiate With The Third-Ranked Firm Of Gold Star Parking, Inc.; And Further Authorizing The Mayor And City Clerk To Execute An Agreement Upon The Completion Of Successful Negotiations By The Administration. (Page)

(Parking Department)
(Resolution)

Redevelopment Agency Items

A Resolution Of The Chairman And Members Of The Redevelopment Agency Of The City Of Miami Beach, Florida, Approving Final Payment To The Firm Of Spillis Candela DMJM, In The Amount Of \$19,335, For Completion Of Consulting Services On The Bass Museum Expansion And Renovation Project, And Further Appropriating Funds, In The Amount Of \$19,335, From City Center Redevelopment Agency Funds. Joint City Commission and Redevelopment Agency

(Resolution)

RESOL	.UTION	NO.	

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF FIRMS PURSUANT TO REQUEST FOR PROPOSALS (RFP) NO. 45-03/04 CLAIM ADMINISTRATION SERVICES FOR THE CITY OF MIAMI BEACH SELF-INSURED WORKERS' COMPENSATION PROGRAM; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP RANKED FIRM OF JOHNS EASTERN COMPANY, INC.; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT UPON THE COMPLETION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.

WHEREAS, on January 10, 2001, the Mayor and City Commission authorized the Administration to execute an Agreement with Johns Eastern Co., as the State Certified Workers' Compensation Claims Administrator, for claim administration services for the City of Miami Beach self-insured workers' compensation program; and

WHEREAS, the Agreement term was for two years, with renewal options for two additional one-year terms; and

WHEREAS, the Administration has continued the Agreement through option years one and two, for a total service agreement period of four years; and

WHEREAS, the current Agreement expires on January 31, 2005, with no further options to renew; and

WHEREAS, on October 5, 2004, Request for Proposals (RFP) No. 45/03-04 was issued, and notices sent to over 70 firms, which resulted in the receipt of proposals from The Alliance - Presented by the Florida League of Cities, Inc.; Employers Mutual, Inc.; Johns Eastern Company, Inc.; and Multi-Line Claims Service, Inc. partnered with MME, Inc.; and

WHEREAS, upon review of the proposals, the Administration determined that Employer's Mutual Inc. did not address the mandatory supplemental questions and was therefore deemed to be non-responsive for not meeting the minimum requirements; and

WHEREAS, on November 10, 2004, the City Manager via Letter to Commission No. 279-2004 appointed an Evaluation Committee (the "Committee"), consisting of the following individuals

1) Ramon Dueñas, Expenditure/Treasury Manager - CMB;

2) Jim Sutter, Internal Auditor - CMB;

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- 3) Kelly Reid, FOP Representative/Police Department CMB;
- 4) Dwayne Drury, IAFF Representative /Fire Department CMB;
- 5) Phyllis Shamus, CWA Representative/Police Department CMB;
- 6) Willie Sanders, GSA Representative/Public Works CMB;
- 7) Prince Pearse, AFSCME Vice President/Public Works CMB;
- 8) Marsha Behr Pascual, Risk Manager Miami Dade County;
- 9) Don Jackle, Risk Manager City of Coral Gables; and

WHEREAS, the Evaluation Committee convened on December 13, 2004, and was provided with an overview of the project from the Procurement Division and information relative to the City's Cone of Silence Ordinance and Government in the Sunshine Law; and

WHEREAS, the Committee discussed and evaluated the proposals and the corresponding references supplied; and

WHEREAS, the Evaluation Committee scored the three firms based on the following criteria, as outlined in the RFP, for a maximum possible total of 100%:

- Proposer's Qualifications and Experience in Providing Florida Workers'
 Compensation Administration Services 20%
- Qualifications and Experience of the Proposer's Personnel to be Assigned To the Account – 20%
- Cost of services (Fee) 30%
- Demonstration of Successful Prior Performance in Providing These Services and Knowledge of Florida Municipal Agencies- 20%
- Proposer's References 10%; and

WHEREAS, the Committee scored the firms as follows:

COMMITTEE MEMBER	FLORIDA LEAGUE OF CITIES SCORE	FLORIDA LEAGUE OF CITIES RANKING	JOHNS EASTERN COMPANY SCORE	JOHNS EASTERN COMPANY RANKING	MULTI-LINE CLAIMS SCORE	MULTI-LINE CLAIMS RANKING
JIM SUTTER	76	3 rd	91	1 st	82	2 nd
KELLY REID	85	2 nd	86	1 st	72	3 rd
PHYLLIS SHAMUS	60	2 nd	90	1 st	60	3 rd
WILLIE SANDERS	32	3 rd	88	1 st	36	2 nd
MARSHA PASCUAL	72	2 nd	92	1 st	69	3 rd
DON JACKLE	53	3 rd	90	1 st	65	2 nd

; and

WHEREAS, the City Manager concurs with the Committee's recommendation.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager pertaining to the ranking of proposals pursuant to Request for Proposals (RFP) No. 45-03/04, for Claims Administration Services for the City of Miami Beach Self-Insured Workers' Compensation Program; authorize the Administration to enter into negotiations with the top-ranked firm of Johns Eastern Company, Inc.; and further authorize the Mayor and City Clerk to execute an agreement upon the completion of successful negotiations by the Administration.

PASSED and ADOPTED this	day of January, 2005.
	MAYOR
ATTEST:	
CITY CLERK	

APPROVED AS TO FORM & LANGUAGE & FOR EXECUTION

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RESOL	UTION	NO.	

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING FINAL PAYMENT TO THE FIRM OF SPILLIS CANDELA DMJM, IN THE AMOUNT OF \$19,335, FOR COMPLETION OF CONSULTING SERVICES ON THE BASS MUSEUM EXPANSION AND RENOVATION PROJECT.

WHEREAS, on March 26, 1995, the City entered into an Agreement with the firms of Spillis Candela & Partners (SC&P), (later to be known as Spillis Candela DJMJ (SC&P)), and Arata Isozaki and Associates (Isozaki) for architectural and engineering services for the expansion and renovation of the Bass Museum of Art (the Agreement) (the Project); and

WHEREAS, on December 3, 1997, the Mayor and City Commission approved award of a construction contract to Danville-Findorff, Inc. (DFI) and Notice to Proceed with construction of the Project was given on February 5, 1998 with construction expected to last twenty months; and

WHEREAS, the Project consisted of two distinct building sections; and existing facility building, and the construction of a new building; and

WHEREAS, both buildings received substantial completion certification in September 2000; final closeout of the construction contract and a Final Certificate of Occupancy were obtained in May 2002, and final payment to the contractor, Danville-Findorff, Inc. (DFI), was approved by the Mayor and City Commission at the May 29, 2002 City Commission meeting; and

WHEREAS, final payment to the consultant, Spillis Candela DMJM (SC&P), was withheld due to pending issues regarding the HVAC system and the relative humidity levels within the building; and

WHEREAS, although URS, the City's Program Manager, and SC&P had not recommended the installation of permanent humidifiers to the HVAC system, the Bass Museum staff strongly recommended inclusion of the units, and SC&P agreed to design the system and perform construction administration services for this portion of work at no charge to the City; and

WHEREAS, the installation of the humidifiers, incorporation into the building systems and the Building Management System (BMS), testing, and a period of observation has now been completed and since December 2003, the system has functioned within the parameters expected; and

WHEREAS, based on the results which have been obtained by the added humidification system and the monitoring of the levels of humidity for the past several months, which have shown the system to be functioning as expected, the

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City, at the request of SC&P, entered into final negotiations to closeout the Agreement and issue final payment; and

WHEREAS, this final payment, in the amount of \$19,335, consists of time expended while providing additional construction administration services during the extended period of construction of the Project prior to the completion of construction, and the closeout of the agreement with DFI; and

WHEREAS, the Administration would now recommend that this final payment, in the amount of \$19,335, for work performed in completing the Project be issued; and

WHEREAS, an appropriation from City Center Redevelopment Agency funds has been recommended by the Miami Beach Redevelopment Agency staff in order to make final payment; and

WHEREAS, a final release will be provided to the City by SC&P holding the City harmless for any and all future liability on the Project, and the City will provide a similar release to SC&P, which are customary documents issued at Project closeout; and

WHEREAS, concurrent with this recommendation, a report has been given to the Board of Trustees of the Bass Museum and to the Friends of the Bass, on December 15, 2004.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission approve final payment to the firm of Spillis Candela DMJM, in the amount of \$19,335, for completion of consulting services on the Bass Museum Expansion and Renovation Project.

PASSED AND ADOPTED this the	day of, 20	005.
ATTEST:		
CITY CLERK	MAYOR	

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APPROVED AS TO FORM & LANGUAGE & FOR EXECUTION

City Attorney Date

RESOLUT	TION NO.	
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A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY MIAMI BEACH. FLORIDA. **ACCEPTING** RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF FIRMS PURSUANT TO REQUEST FOR PROPOSALS (RFP) NO. 34-03/04 TO MANAGE AND OPERATE THE VALET PARKING SERVICES AT THE MIAMI BEACH CONVENTION CENTER, JACKIE GLEASON THEATER OF THE PERFORMING ARTS, AND OTHER CITY PROPERTIES, AS MAY BE REQUIRED: AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP RANKED FIRM OF SELIG PARKING, INC., D/B/A AAA PARKING; AND SHOULD THE **ADMINISTRATION** NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED FIRM. AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF IMPERIAL PARKING (U.S.), INC.; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE WITH THE SECOND-RANKED FIRM. AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE THIRD-RANKED FIRM OF GOLD STAR PARKING. INC.: AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT UPON THE COMPLETION OF SUCCESSFUL **NEGOTIATIONS** BY THE ADMINISTRATION.

WHEREAS, the concession agreement with Gold Star Parking Systems (Gold Star) for valet parking services to serve the Miami Beach Convention Center, Jackie Gleason Theater of the Performing Arts, and other City properties, as may required, expired on September 14, 2004; and

WHEREAS, the City continues to have a need for a service provider that can provide qualified, trained and courteous valet parking services to serve various City venues; and

WHEREAS, the Mayor and City Commission, at its January 14, 2004 Meeting, authorized the Administration to issue a Request for Proposals (RFP) for valet parking services to serve the Miami Beach Convention Center, Jackie Gleason Theater of the Performing Arts, and other City properties, as may required;

WHEREAS, on July 21, 2004, RFP No. 34-03/04 was issued and notices sent to over 30 individuals or firms; and

WHEREAS, on the specified due date of August 20, 2004, the Procurement Division received responses from Selig Parking, Inc. d/b/a AAA Parking; Boca Parking Systems, Inc.; Gold Star Parking, Inc.; and Imperial Parking (U.S.), Inc.; and

WHEREAS, due to the impending expiration of the existing contract with Gold Star, a month-to-month agreement had been agreed to by the City and Gold Star Parking, Inc. until the competitive proposal process was complete; and Agenda Item

WHEREAS, on October 26, 2004, the City Manager via Letter to Commission (LTC) No. 277-2004, appointed an Evaluation Committee (the Committee) consisting of the following individuals:

- 1) Miguel Beingolea, Parking Operations Manager/Off-StreetParking-CMB;
- 2) Roamy Valera, Deputy Executive Director Miami Parking Authority;
- 3) Doug Tober, General Manager SMG;
- 4) Mitch Wentworth Lincoln Road Marketing;
- 5) Ed Ponder South Florida Concierge Association;
- 6) Adrian Gonzalez David's Café;
- 7) Joe Fontana Convention Center Advisory Board; and

WHEREAS, the Evaluation Committee convened on December 6, 2004, and was provided with an overview of the project information from the Procurement Department and information relative to the City's Cone of Silence Ordinance and the Government in the Sunshine Law; and

WHEREAS, the Committee listened to presentations from the four proposers, and engaged in question and answer sessions with the proposers; and

WHEREAS, the Evaluation Committee scored the four firms based on the following criteria, as outlined in the RFP, for a maximum possible total of 100%:

- Proposer's Experience with Similar Contracts 25%;
- Fixed Monthly Payments to the City 25%;
- Completeness of Proposed Operational Plan 20%;
- Qualification of Personnel/Staff Pattern 15%;
- Evidence of Financial Stability 15%; and

WHEREAS, the Committee scored the firms as follows:

	Boca	Parking	Imperial	Parking	Gold Star	Parking	Selig d/b/a AAA	Parking
	Score	Ranking	Score	Ranking	Score	Ranking	Score	Ranking
Miguel Beingolea	40	4 th	70	2 nd	53	3 rd	98	1 st
Roamy Valera	75	4 th	80	2 nd	80	3 rd	100	1 st
Doug Tober	65	2 nd	50	4 th	55	3 rd	90	1 st
Mitch Wentworth	61	4 th	70	2 nd	69	3 rd	92	1 st
Joe Fontana	45	3 rd	30	4 th	85	1 st	65	2 nd

WHEREAS, four out of five Committee Members ranked Selig Parking, Inc., d/b/a AAA Parking, as number one; and

WHEREAS, due to there being no close second choice in the scoring, four out of five Committee Members voted to recommend only negotiating with the top-ranked firm of Selig Parking, Inc. d/b/a AAA Parking; and

WHEREAS, the City Manager concurs with the Committee's recommendation relative to Selig Parking, Inc. d/b/a AAA Parking being the top-ranked firm, but believes that it is in the City's best interest to also recommend a second-ranked and third-ranked firm in the event negotiations are unsuccessful with the top-ranked firm of Selig Parking, Inc., d/b/a AAA Parking; and

WHEREAS, the City Manager's final recommendation is based on his review of the proposals submitted and the Committee's recommendation.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager pertaining to the ranking of proposals pursuant to Request for Proposals (RFP) No. 34-03/04, to Manage and Operate Valet Parking Services at the Miami Beach Convention Center, Jackie Gleason Theater of the Performing Arts, and other City Properties, as may be required; authorize the Administration to enter into negotiations with the top-ranked firm of Selig Parking, Inc. d/b/a AAA Parking; and should the Administration not be able to negotiate an agreement with the top-ranked firm, authorize the Administration to negotiate with the second-ranked firm of Imperial Parking (U.S.), Inc.; and should the Administration not be able to negotiate an agreement with the second-ranked firm, authorizing the Administration to negotiate with the third-ranked firm of Gold Star Parking, Inc.; and further authorize the Mayor and City Clerk to execute an agreement upon the completion of successful negotiations by the Administration.

PASSED and ADOPTED this	day of January, 2005.
ATTEST:	MAYOR
CITY CLERK	APPROVED AS TO FORM & LANGUAGI & FOR EXECUTION

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RESOL	LUTION	NO.	

A RESOLUTION OF THE CHAIRMAN AND MEMBERS OF THE REDEVELOPMENT AGENCY OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING FINAL PAYMENT TO THE FIRM OF SPILLIS CANDELA DMJM, IN THE AMOUNT OF \$19,335, FOR COMPLETION OF CONSULTING SERVICES ON THE BASS MUSEUM EXPANSION AND RENOVATION PROJECT, AND FURTHER APPROPRIATING FUNDS, IN THE AMOUNT OF \$19,335, FROM CITY CENTER REDEVELOPMENT AGENCY FUNDS.

WHEREAS, on March 26, 1995, the City entered into an Agreement with the firms of Spillis Candela & Partners (SC&P), (later to be known as Spillis Candela DJMJ (SC&P)), and Arata Isozaki and Associates (Isozaki) for architectural and engineering services for the expansion and renovation of the Bass Museum of Art (the Agreement) (the Project); and

WHEREAS, on December 3, 1997, the Mayor and City Commission approved award of a construction contract to Danville-Findorff, Inc. (DFI) and Notice to Proceed with construction of the Project was given on February 5, 1998 with construction expected to last twenty months; and

WHEREAS, the Project consisted of two distinct building sections; and existing facility building, and the construction of a new building; and

WHEREAS, both buildings received substantial completion certification in September 2000; final closeout of the construction contract and a Final Certificate of Occupancy were obtained in May 2002, and final payment to the contractor, Danville-Findorff, Inc. (DFI), was approved by the Mayor and City Commission at the May 29, 2002 City Commission meeting; and

WHEREAS, final payment to the consultant, Spillis Candela DMJM (SC&P), was withheld due to pending issues regarding the HVAC system and the relative humidity levels within the building; and

WHEREAS, although URS, the City's Program Manager, and SC&P had not recommended the installation of permanent humidifiers to the HVAC system, the Bass Museum staff strongly recommended inclusion of the units and SC&P agreed to design the system and perform construction administration services for this portion of work at no charge to the City; and

WHEREAS, the installation of the humidifiers, incorporation into the building systems and the Building Management System (BMS), testing, and a period of observation has now been completed and since December 2003, the system has functioned within the parameters expected; and

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Date 1-12-05

WHEREAS, based on the results which have been obtained by the added humidification system and the monitoring of the levels of humidity for the past several months, which have shown the system to be functioning as expected, the City, at the request of SC&P, entered into final negotiations to closeout the Agreement and issue final payment; and

WHEREAS, this final payment, in the amount of \$19,335, consists of time expended while providing additional construction administration services during the extended period of construction of the Project prior to the completion of construction, and the closeout of the agreement with DFI; and

WHEREAS, the Administration would now recommend that this final payment, in the amount of \$19,335, for work performed in completing the Project be issued; and

WHEREAS, the Administration also recommends that an appropriation from City Center Redevelopment Agency funds be approved in order to make final payment; and

WHEREAS, a final release will be provided to the City by SC&P holding the City harmless for any and all future liability on the Project, and the City will provide a similar release to SC&P, which are customary documents issued at Project closeout; and

WHEREAS, concurrent with this recommendation, a report has been given to the Board of Trustees of the Bass Museum and to the Friends of the Bass, on December 15, 2004.

NOW THEREFORE, BE IT DULY RESOLVED BY THE CHAIRMAN AND MEMBERS OF THE REDEVELOPMENT AGENCY OF THE CITY OF MIAMI BEACH, FLORIDA, that the Chairman and Members of the Redevelopment Agency approve final payment to the firm of Spillis Candela DMJM, in the amount of \$19,335, for completion of consulting services on the Bass Museum Expansion and Renovation Project, and further appropriate funds, in the amount of \$19,335, from City Center Redevelopment Agency funds.

PASSED AND ADOPTED this	theday of, 2005.
ATTEST:	
CITY CLERK	CHAIRMAN

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APPROVED AS TO FORM & LANGUAGE & FOR EXECUTION

Redered Lopment Agency Date
General Counsel